

Date: _____



Engineering Online – Box 7547 – 256 Page Hall – NC State University – Raleigh, NC 27695-7457
 Phone: 877-254-0058 (toll-free) or 919-513-4481 – Fax: 919-515-8415 – <http://engineeringonline.ncsu.edu>

Class Schedule Revision Form

Directions: Use this form only if you wish to change your class schedule by dropping a class, adding an additional class or requesting a change from credit status to audit. Do not use this form if you are dropping all classes in which you are registered for the semester. Please print or type the information requested on this form. Fax the completed form to the Engineering Online office at 919-515-8415.

(To be completed by Distance Education Student)

Student's Name: _____

Student's ID#: _____

Email Address: _____

Unity ID: _____ **Daytime Telephone Number:** _____
(Area Code+Number)

Semester: _____ **Year:** _____

Current Classification and Curriculum: (i.e. PBS or MSME) _____

If you are a degree-seeking student, have you been admitted to:
 _____ an on-campus degree program _____ a distance education (EOL) program

Request Change:

Drop: _____
Class Number (Example: MSE 500) Name of Class (Example: Dynamics of Motors)

Add: _____
Class Number (Example: MSE 500) Name of Class (Example: Dynamics of Motors)

Reason for Change Request _____

Change from Credit Status to Audit Status for this class _____
Class Number

Signature of Student: _____ **Date Submitted:** _____

For Office Use Only

Date Received in EOL Office _____

Comments: _____

Approved: _____ **Date:** _____
Dr. Linda Krute, EOL Director

Denied: _____ **Date:** _____
Dr. Linda Krute, EOL Director