

Date: _____



Engineering Online – Box 7547 – 256 Page Hall – NC State University – Raleigh, NC 27695-7457
 Phone: 877-254-0058 (toll-free) or 919-513-4481 – Fax: 919-515-8415 – <http://engineeringonline.ncsu.edu>

Withdrawal Application for Students Not Admitted to Graduate Degree Programs at North Carolina State University

Note: This form is only for non-degree students requesting to drop ALL registered hours for a particular semester. Complete the form and fax it to Engineering Online at 919-515-8415. We will submit the form for appropriate signatures. A University official may contact you about your reason for withdrawal and will complete the necessary approval forms if your withdrawal request is approved.

Section A: (To be completed by Distance Education Student)

Student's Name: _____

Student's ID#: _____

Mailing Address: _____

(Address where information related to this request can be mailed.)

City _____ State _____ Zip _____

Daytime Telephone: () _____

Request for withdrawal from: _____

Course _____ Semester _____ Year _____

Reason: _____

Do you plan to return to NCSU? Yes No Uncertain

If yes, when _____
Semester/Year

Do you currently hold a non-immigrant visa (F-1, J-1)? Yes No

If yes, which one? _____

What was the last date that you participated in the online class by viewing a lecture, taking an exam, etc.? _____

Have you paid the bill for tuition and fees related to this class? Yes No

Did you request that the lectures be sent to you on CD-ROMS? Yes No

If yes, when will you be returning the CDs to the University? _____

“I certify that the information given on this application is correct.”

Signature of Student: _____ **Date Submitted:** _____

Section B: (To Be Completed by University Officials)

Withdrawal Cancellation **Semester/Year** _____

Recommendation by EOL Director: Approved Denied

Withdrawal Refund Recommended: 100% 90% 50% 25% 0%

Signature _____ **Date:** _____

Dr. Linda Krute, EOL Director

Notified OISSS