# Tentative Class Syllabus EGR 590

# Project Management for Sustainability

Semester: Spring

Class given: Online Asynchronously

Credit Hours: 3

## A) INSTRUCTOR

Instructor: Dr. Daniel Saloni

Phone: (919) 513.0989

E-mail: desaloni@ncsu.edu

Online Office Hours: T and Th 1 – 3 pm or by appointment by appointment

### A.1) OFFICE HOURS AND PERSONAL ASSISTANCE

Please send an e-mail if you want to make an appointment and we will arrange an appointment whenever convenient for both of us. **I strongly encourage you to contact me for assistance.**

## B) GOALS AND OBJECTIVES

The course will provide the student an understanding of the main concepts and principles of Project Management (PM), as well as the different tools utilized in project management integrated into the sustainability and sustainable development theories. To support your activities in these technical areas, you will learn how to better manage your time, how to work efficiently in teams, and how best to interact with your superiors.

In particular, topics of the class include:

1. Understanding project management concepts (30 percent of time).
2. Learning and utilizing PM tools (30 percent of time).
3. Sustainability concepts and sustainable development (10 percent of the time)
4. Project management and sustainability (20 percent of time)
5. Team work (10 percent of the time)

## C) TEXTBOOKS

No Textbook is required, readings will be provided to the students as well as accessible resources for a better understanding of the topics discussed in class.

## D) COURSE ORGANIZATION AND SCOPE

Lectures will focus on theoretical discussion of project management and its connection with sustainability. We will also see the practical ramifications of our topics discussed in class during the class activities.

**Grading**

**Tests**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | Date | % of grade | Total % |
|  | Exams (2) | To be announced | 30 each | **60** |
|  |  |  |  | **60** |

**Homework**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | Date | % of grade |  |
|  | Homework (4) | To be announced  | 10 each | **40** |
|  |  |  |  |  |
|  |  |  | **Total** | **100** |

**No makeup exams are offered, except for approved cases or cases with a medical statement.**

**Grade scale:**

|  |  |
| --- | --- |
| **Grade range** | **Grade letter equivalent**  |
| 98-100 | A+ |
| 94-97 | A |
| 90-93 | A- |
| 87-89 | B+ |
| 83-86 | B |
| 80-82 | B- |
| 77-79 | C+ |
| 73-76 | C |
| 70-72 | C- |
| 67-68 | D+ |
| 63-66 | D |
| 61-62 | D- |
| 60 and below | F |

**Bachelor’s degree in engineering is required for this class.**

**Requirements for Credit-Only (S/U) Grading**

In order to earn a ‘S’ grade the students will be required to take all exams and complete all assignments with a grade of C- or above. Conversion from letter grade to credit only (S/U) grading is subject to University deadlines. Refer to the Registration and Records calendar for deadlines related to grading. For more details refer to

 <http://www.ncsu.edu/policies/academic_affairs/courses_undergrad/REG02.20.15.php> .

**Requirements for Auditing**

The requirements and procedures to audit the course as appropriate per the regulation on Audits available here: [NCSU REG 02.20.04](https://policies.ncsu.edu/regulation/reg-02-20-04/).

**Policies on Incomplete Grades**

If an extended deadline is not authorized by the instructor or department, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions), or (b) the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The burden of fulfilling an incomplete grade is the responsibility of the student. The university policy on incomplete grades is located at <http://www.ncsu.edu/policies/academic_affairs/grades_undergrad/REG02.50.3.php>

**Late Assignments**

Assignments will not be accepted after the established deadlines, unless subject to the excused absence policy.

**Makeup Work**

Assignments not turned in on a designated deadline because of an **excused absence** must be submitted within 48 hours of the deadline, unless other arrangements have been made with the instructor due to extenuating circumstances.

**Additional Excuses Policy**

None.

**E) ACADEMIC INTEGRITY**

**Academic Integrity**

Students are required to comply with the university policy on academic integrity found in the Code of Student Conduct found at <http://www.ncsu.edu/policies/student_services/student_discipline/POL11.35.1.php>

**Academic Honesty**

Violations of academic integrity will be handled in accordance with the Student Discipline Procedures ([NCSU REG 11.35.02](https://policies.ncsu.edu/regulation/reg-11-35-02/)).

**Honor Pledge**

Your signature on any test or assignment indicates "I have neither given nor received unauthorized aid on this test or assignment.”

**F) ELLECTRONICALLY-HOSTED COURSE COMPONENTS**

Students may be required to disclose personally identifiable information to other students in the course, via digital tools, such as email or web-postings, where relevant to the course. Examples include online discussions of class topics, and posting of student coursework. All students are expected to respect the privacy of each other by not sharing or using such information outside the course.

**Electronically-hosted Components:** Powerpoint presentations, additional readings, videos, and other materials will be made available via Moodle.

**G) ACCOMODATIONS FOR DISABILITIES**

Reasonable accommodations will be made for students with verifiable disabilities. In order to take advantage of available accommodations, students must register with the Disability Resource Office at Holmes Hall, Suite 304, 2751 Cates Avenue, Campus Box 7509, 919-515-7653. For more information on NC State’s policy on working with students with disabilities, please see the Academic Accommodations for Students with Disabilities Regulation (NCSU [REG 02.20.01](https://policies.ncsu.edu/regulation/reg-02-20-01/)).

**H) ADDITIONAL NC STATE RULES AND REGULATIONS**

Students are responsible for reviewing the NC State University Policies, Rules, and Regulations (PRRs) which pertain to their course rights and responsibilities, including those referenced both below and above in this syllabus:

* Equal Opportunity and Non-Discrimination Policy Statement  <https://policies.ncsu.edu/policy/pol-04-25-05>  with additional references at <https://oied.ncsu.edu/divweb/policies/>
* Code of Student Conduct <https://policies.ncsu.edu/policy/pol-11-35-01>.